



COVID-19 Update

Dear Valued Customer,

In these uncertain times, we wanted to reach out to reassure you that PMI continues to be in a position to supply you with quality products and services. We do not currently have any supply chain interruptions and we are working hard to make sure this remains the case.

We are closely monitoring Coronavirus (COVID-19) and following the current guidance from the leading government and health authorities to ensure we are taking the right actions to protect our customers, employees and our community:

- *We are in continual communication with our employees and customers providing them with the proper guidance and information to help them stay healthy.*
- *We have advised our employees not to come to work if they are feeling ill. A policy is in place that requires sick employees to stay at home until they have been fever-free for at least 24 hours.*
- *We are working with our vendor partners to ensure there are no disruptions to our business supply chain, or the ability to provide customers with products and services.*

We truly appreciate your business as we all work hard to navigate through these challenging times. We will communicate further updates to you, should the need arise.

Stay safe and healthy!

Sincerely,

Karl Kothmaier - President

Peter Meier, Inc.